

TASHBAR OF LAKEWOOD-03009600 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	Meal Counting and Claiming - Review Period	TASHBAR OF LAKEWOOD	325	03/08/2019	CAP Accepted
Corrective Action History	CAP Accepted Lorena Paredes 03/06/2019 02:28 PM	CAP Accepted			
	CAP Submitted YITZCHOK HERTZ 02/28/2019 11:17 AM	1/1/19. In addition to changing the breakfast counting method, we have reviewed with the teachers of Classrooms 1N, 1Z, and 8P as well as all of the other teachers the proper methods of counting the reimbursable meals. In addition, we review the entire claim before processing to ensure that there are no red flags such as absent students that are checked off.			
	CAP Rejected Lorena Paredes 02/28/2019 10:50 AM	You have indicated that the counting method for breakfast has changed to ensure accuracy on 1/1/19. Please explain what changes were made. In addition, what measures have been taken for the lunch meal totals to be corrected?			
	CAP Submitted YITZCHOK HERTZ 02/25/2019 12:57 PM	1/1/2019. We have changed the method of meal counting for breakfast to ensure an accurate count. We are also reviewing the entire claim before submission to make sure that all is accurate.			
	Flagged Lorena Paredes 02/08/2019 02:04 PM	<p>Paid lunch counts for the review period were incorrect because teachers in classrooms 1N, 1Z, and 8P are checking off that all students on their rosters have taken a meal, however, attendance records indicate absences. Accurate lunch meal counts by category for the review period are unattainable due to the severity of errors. Lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. The state agency has determined that the inaccurate method counting, combining, and recording of meals for lunch for the review period is an ongoing systemic problem. The system of counting meals must be corrected. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.</p> <p>Accurate meal counts by category for the review period are unattainable due to the severity of errors. The state agency has determined that the inaccurate method counting, combining, and recording of meals for breakfast for the review period is an ongoing systemic problem. The system of counting meals must be corrected. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.</p>			
On-Site Assessment Tool - Site	Meal Counting and Claiming - Day of Review	TASHBAR OF LAKEWOOD	320	03/08/2019	CAP Accepted

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Corrective Action History	CAP Accepted Lorena Paredes 03/06/2019 02:28 PM		CAP Accepted		
	CAP Submitted YITZCHOK HERTZ 02/28/2019 11:23 AM		1/1/19. In addition to changing the breakfast counting method, we have reviewed with the teachers of Classrooms 1N, 1Z, and 8P as well as all of the other teachers the proper methods of counting the reimbursable meals. In addition, we review the entire claim before processing to ensure that there are no red flags such as absent students that are checked off, and to make sure that the data is transferred accurately throughout each step. Regarding having the eligibility on the actual rosters, we currently have them on the rosters in the claiming system, which ensures an accurate count so long as the data is transferred correctly, which, as mentioned earlier, is being double checked for accuracy.		
	CAP Rejected Lorena Paredes 02/28/2019 10:46 AM		You have stated that counting method for breakfast has changed to ensure accuracy on 1/1/19. Please explain what changes were made. In addition, what measures have been taken for the lunch meal totals to be corrected?		
	CAP Submitted YITZCHOK HERTZ 02/25/2019 01:01 PM		1/1/2019. We have changed our method of counting for breakfast to ensure accuracy. We are also reviewing the entire claim before submission to make sure that all is accurate.		
	Flagged Lorena Paredes 02/08/2019 02:02 PM		<p>Daily lunch meal totals, by category, must be correctly counted, combined and recorded for each school. Teachers must accurately record meal counts at point of service. The meal counting process must be revised. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.</p> <p>Daily breakfast meal totals, by category, must be correctly counted, combined and recorded for each school. Either an electronic or manual system is allowable for use, as long as the system and process used yield an accurate count free, reduced, and paid reimbursable meals were served. When the SFA's meal counting process involves several steps, multiple transfers of counts from one document/computer to another and/or many different sub processes within the main meal counting process, there is more likelihood of errors occurring. The meal counting process should be streamlined and consistently provide accurate counts. Please ensure that, if utilized, rosters are coded with a student's eligibility status. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed..</p> <p>The state agency has determined that the inaccurate method counting, combining, and recording of meals for lunch and breakfast is an ongoing systemic problem. The system of counting meals, must be corrected. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.</p>		
On-Site Assessment Tool	Verification		214	03/08/2019	CAP Accepted

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Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History	CAP Accepted Lorena Paredes 02/28/2019 10:58 AM	CAP Accepted			
	CAP Submitted YITZCHOK HERTZ 02/25/2019 12:42 PM	2/25/2019. We will make sure in the future to change the eligibility as a result of verification in 10 days			
	Flagged Lorena Paredes 02/08/2019 11:01 AM	Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	Certification and Benefit Issuance		126	03/08/2019	CAP Accepted
Corrective Action History	CAP Accepted Lorena Paredes 02/28/2019 10:57 AM	CAP Accepted			
	CAP Submitted YITZCHOK HERTZ 02/25/2019 12:44 PM	1/6/2019. We have corrected the mistakenly determined application and informed the household. The error was due to a similarity of names and we will be more careful in the future to avoid such issues			
	Flagged Lorena Paredes 02/08/2019 11:01 AM	One incorrectly determined applications was found during the State Agency review of the selected applications. Error was recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.			
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	TASHBAR OF LAKEWOOD	401	03/08/2019	CAP Accepted
Corrective Action History	CAP Accepted Lorena Paredes 02/28/2019 10:51 AM	CAP Accepted			
	CAP Submitted YITZCHOK HERTZ 02/25/2019 12:55 PM	1/1/2019. We have reviewed with the teachers who do the meal counting the components of a reimbursable meal, with an emphasis on the necessity of the reimbursable meal to contain at least a 1/2 cup of fruit or vegetable. We have observed them in action and they are being extra scrupulous about making sure that they are only counting complete meals for reimbursement.			
	Flagged Lorena Paredes 02/08/2019 11:01 AM	Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers/teachers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	Meal Counting and Claiming - Day of Review	TASHBAR OF LAKEWOOD	318		CAP Removed
Corrective Action History	CAP Removed Lorena Paredes 02/07/2019 12:53 AM	CAP Removed			
	Flagged Lorena Paredes 02/07/2019 12:51 AM	X			
On-Site Assessment Tool - Site	Dietary Specifications and Nutrient Analysis	TASHBAR OF LAKEWOOD	603		CAP Removed

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Corrective Action History	CAP Removed Lorena Paredes 02/06/2019 07:36 PM	CAP Removed			
	Flagged Lorena Paredes 02/06/2019 07:36 PM	Technical assistance for areas of concern for breakfast and lunch is indicated on the On-Site Dietary Specifications Assessment Tool. Refer to the assessment tool for the specific information.			